Yearly Status Report - 2018-2019

Part A	

Data of the Institution

1. Name of the Institution	**BHILAI MAITRI COLLEGE**
Name of the head of the Institution	**DR.SUREKHA VINOD PATIL**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07882351912**
Mobile no.	**9329559837**
Registered Email	**info@bhilaimaitricollege.com**
Alternate Email	**surekhapatil264@gmail.com**
Address	**Bhilai Maitri College, Risali**
City/Town	**Bhilai**
State/UT	**Chhattisgarh**
Pincode	**490006**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**MRS.NUTAN DUBEY**
Phone no/Alternate Phone no.	**07882351912**
Mobile no.	**9977400675**
Registered Email	**info@bhilaimaitricollege.com**
Alternate Email	**surekhavinodpatil264@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bhilaimaitricollege.com/AQAR201718.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.bhilaimaitricollege.com/2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.79**	**2014**	**21-Feb-2014**	**20-Feb-2019**

6. Date of Establishment of IQAC	**18-Aug-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation program	**07-Sep-2018** **13**	**157**
Youth for integrity	**08-Mar-2018**	**97**

	1	
Ullas Intercollege Competition	01-Feb-2019 2	137
community camp (Dundera)	27-Nov-2018 1	262
Manav Shrinkhala	14-Nov-2018 1	172
Competition on Election Theme	12-Oct-2018 1	56
Hindi Divas	14-Sep-2018 1	23
Teachers Day	05-Sep-2018 1	112
Dengue preventive raly	09-Aug-2018 1	32
Poster competition	10-May-2018 1	13
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

Ullas 2019 an Inter collegiate cultural competition
Celebration of 150th birth anniversary of Gandhiji
Yoga day celebration
Dengue prevention rally
Youth for integrity

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation Program	**To orient the students to develop interest in teaching profession. To make the students aware about the strength of quality development as the main focus of the college.**
Youth for Integrity	**Encourage values related to national integrity**
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management	**10-Jul-2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**30-Sep-2019**
17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Bhilai Maitri College is operational with various modules which includes admission, administrative dept., students' feedback amp other assessment modules. BMC has several committees that comprises of Chairman, Coordinator amp members. All the committee meets in regular intervals amp collectively discuss amp take decisions on important aspects. All the decisions are preserved in form of written documents that is further passed to higher authorities for further consideration. The college is well equipped IT resources for college students amp faculty members and also ensures integrity of IT resources made available for academic amp administrative requirement. The Principal of institute ensures proper amp smooth functioning of all the various activities of college amp regularly notifies all important information to student amp staff through mail amp WhatsApp messages. For proper transparency among teachers amp students time tables amp information regarding other activities are displayed on notice board regularly amp also available on College Website. The IQAC of college ensures quality management of academic amp administrative activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bhilai Maitri College is committed to provide a distinctive learning environment and skills for understanding of self others. The teaching, learning and evaluation schedules are strictly as per the calendar notified by the university. The college has well qualified, dedicated and experienced staff focusing on the all round development of students. Before the commencement of the session various committees are formed and allocation of subjects is done according to the syllabus prescribed by the university. Time table is also displayed to the students before the commencement of the classes. Orientation program is done to the newly admitted students to make them aware of the training program and the standard of the college. Library facilities are provided to the students and self study is also encouraged. Various teaching methods are adopted for lecture delivery including ICT enabled techniques. Emphasis is laid on microteaching skills. So as to enable the students master in teacher training program. Student's academic progress is assessed through internal tests, seminars and assignments. Feed back is taken periodically regarding the classes by the Principal as well as through proper

questionnaires. It is analyzed and communicated to the respective members. Timely meetings are arranged with the parents to have feedback regarding the curriculum transaction. Apart from the academic aspect it is also emphasized for the development of values and ethics. Visits to village camps, schools, old age homes, orphanage are also apart of the curriculum. Events like Saraswati Puja, eco environment day are also celebrated to develop ethics. It is ensured that the student actively participate in the programs. Information is provided to the students with notices and whatsApp groups. Remedial classes are also taken for the weak students. Workshops, seminars are also part of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	Nil	0	Nil	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Skill of Power Point Presentation	24/09/2018	18
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	188
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from students, parents, teachers and the stakeholders. Feedback is analysed and necessary action is taken. The feedback is further communicated to the faculty to make necessary changes as per the requirement. This helps to know the strength and weakness of the teachers, teaching learning process and the evaluation. The corrective measures help to improve the quality of the program.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Nil	200	200	188
MEd	Nil	50	50	48
[View File]()				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	396	96	11	9	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
38	38	3	4	1	Nill
[View File of ICT Tools and resources]()					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every session begins with the division of students into group and allotting to each to the groups 15-20 students to a teacher. This teacher act as mentor by resolving their problems related to their personal as well as academic. The mentor also provides appropriate guidance in the practicing school. The mentoring mechanism is also followed in PG program. The allotted teacher guides in academic as well as other aspects. The mentees were also given proper guidance and counselling by the mentors. Every student stays with same mentor for two years that has shown very positive result. Mentors are allowed to maintain records of related activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
584	20	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	37	1	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. D. Laxmi	Professor	First Position in PG Diploma in Guidance and Counselling
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	Nil	Sem-I	10/01/2019	27/04/2019
BEd	Nil	Sem-III	03/01/2019	27/04/2019
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows continuous evaluation system in the college and follows the norms of the university. Depending on the course objectives, learning outcomes and the pedagogy, various internal examination are held continuously to assess the student's performance and guide them appropriately. The performance of the students is analyzed and communicated to the students to enhance their skills. The institution also reports the performance of the students to the parents during PTA meeting. The faculty also verifies the attendance assignments and the scores of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year we prepare the academic calendar in the beginning of the session. This ensures that each and every activity is executed in the stipulated time period. The academic calendar is displayed in the web site and a copy of the academic calendar is also displayed in the notice board. The college prepares its academic calendar with reference to the schedule of the affiliating university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.bhilaimaitricollege.com/ProgramOutcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BEd	Nil	188	184	98
Nil	MEd	Nil	12	10	83
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.bhilaimaitricollege.com/FEEDBACKREPORT201819.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	10	0
International	Education	4	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	0	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	3	Nill	Nill
Presented papers	9	2	Nill	Nill
Resource persons	Nill	1	3	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such

		activities	activities
Youth for Integrity	Govenment	9	97
Orientation Program	Institutional	15	250

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	0	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Sweep	State Government	Voting Awareness	15	200
Women Empowerment	Nill	Speech Competition	6	68

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest Lecture	Student of Sanskar city College	Management	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Apollo and Bhilai	17/08/2018	Sharing of	58

Maitri College		library, Sharing of intellectual property, sharing of laboratory and instructional facilities for both the institution, Dental camp, Eye checkup,	
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
26	24.33

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Oracle	Partially	Nil	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4743	690998	86	12412	4829	703410
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existin	20	1	2	6	0	2	1	100	0

g									
Added	0	0	0	0	0	0	0	0	0
Total	20	1	2	6	0	2	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0.09

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure of the college is well maintained to draw maximum benefit out of them. IQAC and other committees ensure that only needed infrastructure is added on and at every level care is taken to check on purchase of equipment for the institution our institution has well developed psychology laboratory consisting more than 200 test including performance test and paper pencil test faculty and research scholar utilise the laboratory and can issue the tools available here with the permission of laboratory in charge. Computer lab of our institution is also well equipped with internet connectivity and the classrooms of Institution are equipped adequately and well furnished with technology supplemented through LCD. Seminar workshop and community related programs are conducted in the seminar hall. Maintenance pertaining to infrastructure such as building, classroom, furniture, and fixtures electrical fittings, plumbing are recorded in maintenance register which is available in the office. Principal formulates a committee for stock verification for all class room, all laboratory and library and office at the end of the year to verify the stock position and to monitor the maintenance.

http://www.bhilaimaitricollege.com/Policies%20and%20Procedures.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Umbrella	7	0
b)International	0	Nill	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Day	15/06/2019	81	Yoga Ashram

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
16	14	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
9	168	77	Nil	Nill	Nill

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	Nill	D.El.Ed	EDUCATION	Nill	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	20

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

| Dance | intercollegiate | 101 |

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Class representatitve are elected in the college every year annd members are elected through voting. Cultural and discipline incharges are also selected for smooth functioning students from a part of various committees.6

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

32

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Cultural Activities, Community Camps and Invigilation Duties

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college management decentralizes all the academic and other activities by forming various committees for obtaining maximum efficiency. This helps to achieve the vision of the college in a planned way. The committees have members from the teachers, students, management and they have full freedom to take decisions and also express their opinions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students are admitted according to the norms of NCTE and Durg University (For M.Ed|). According to the

	eligibility criterion of SCERT (For D.Ed and B.ED)
Industry Interaction / Collaboration	NA
Human Resource Management	The management adopts the policy of recruiting teachers as per the guidelines prescribed by NCTE and University. The staff members, students are encouraged in institutional planning and administration work. Funds were provided to the students for participating in social activities and sports. Staffs serve as resource person for many seminars and appeared for guest lecture regularly.
Library, ICT and Physical Infrastructure / Instrumentation	Wi-Fi- enabled computers, separate reading rooms, Book-bank facility, LCD projectors are provided to the faculty to develop skills of ICT tools.
Research and Development	The faculty members are encouraged to publish their research papers and articles in reputed research journals and national and International journals .The faculty members are encouraged to participate in various workshops and seminars related to their research topics. Since the college has M.Ed department students are encouraged to take up topics from current issues for dissertation. Lectures are also arranged to make their aware of latest techniques used in research. Registration fees are also reimbursed for attending conference and seminars.
Examination and Evaluation	Monday test for the students. Test and Re-test for low achievers. Model exams are conducted on the basis of model exam results guidance is given to the low achievers. Teachers have full freedom to use various innovative techniques of evaluation.
Teaching and Learning	Orientation program is organized for B.Ed students. Orientation program and training to all the faculty members in ICT skills. Students were assigned with seminars, assignments and projects. Paper wise Monday test is organized on every Monday. Remedial classes are arranged for academically low achievers. Guest lectures are organized for M.Ed students.
Curriculum Development	The college is an affiliated one and so follows the syllabus prescribed by the university however the college takes initiatives to organize lectures, workshops and other related activities

| to enhance the quality of education. The committees of the college take initiative to evolve value added courses depending on the requirement of the students for all round development. The teachers also form members of BOS and participate in the curriculum enrichment program. |

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The information of the details of the college is mentioned in the website. All activities are maintained in separate files.
Administration	Technology is utilized in office administration for maintaining documents in a systematic way. The E-governance had been implemented in the case of staff attendance, students attendance, curriculum transaction, official communication to teacher , students, alumni and other agencies.
Finance and Accounts	Account section is computerized
Student Admission and Support	Admission to B.Ed and D.El.Ed is done through counselling and M.ed on the basis of merit. The students are actively participate in feedback mechanism and help to maintain a quality. They actively participate in various activities like campus placement.
Examination	Continuous evaluation is done tests and seminars and other modes of evaluation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Apoorva Shukla	Interdisciplinary advancement of life Research, modern education and medicinal life.	Management	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	42	15	15

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan facility, Medical Assisstance, Maternity Leave, PF	Loan, Medical, Free education to their wards, PF	Book Bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution has an external audit mechanism. Audit reports are avaliable in the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Management

Administrative	Nill	Nill	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Related to College and teaching : Parents expressed that they feel happy as the college building has full facilities. The regular classes held in college encourages students to live disciplined life. In spite of it, the observation and internship program in different schools make the students so trained and aware of all activities. duties in school by which the expectation of becoming good teacher of them has enhanced. With different activities in community camp make them linkes with social service encouraged them to behave/become a good citizen. Students are very much get benefitted by library wheels is good evidence of their result. All teachers, administration and management are so cooperative and problem solving at each and every step. Their preparation and doubts of syllabi in different subject are solved so effectively by teachers so that their exam preparation will be done effectively.

6.5.3 – Development programmes for support staff (at least three)

Financial savings development schemes related program.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Pollution free campus, better infrastructure , faculty development program.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	Nil	Nil	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Daily prayer	Nil	Nil	200
Visit to old age home	10/02/2019	10/02/2019	80
Campus Drive	03/03/2020	Nil	168
Environment Day	05/06/2019	05/06/2019	24
Voting Awareness	23/03/2019	23/03/2019	84
Community Visit	27/11/2018	27/11/2018	250
Teachers Day	05/09/2018	05/09/2018	200
Dengue Prevention	08/09/2018	08/09/2018	47
Youth for Integrity	03/08/2018	03/08/2018	97

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No plastic zone, Plantation Day, Smoking free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

College has organized inter collegiate competition for two days on 1st and 2nd of february 2019 in which 137 participants from various colleges participated in the program. This program was organized with a view point to bring out the talent of the students and developed cocurricular pursuade. The participants were truely proved their enthusiasmto the name ULLAS. The college organized intra competition on the theme of election in which competitions on slogan, rangoli, extempore and essay writing. In which 117 participants showcased their talent. These developed a healthy competititve spirit.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.bhilaimaitricollege.com/BestPractices201819.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college emphasizes on all round development of students. It includes the inculcation of ethics, development if innate talents and the academic pursuade. The college students start the day with a prayer and events like saraswati puja, environmental day are celebrated to inculcate values in them. Trips to near by community are also arranged to make the students connect with the reality of the society. Innovative techniques are also used in teaching learning process.

Provide the weblink of the institution

http://www.bhilaimaitricollege.com/InstitutionalDistinctiveness.php

8.Future Plans of Actions for Next Academic Year

To conduct a training program of computer basics for the trainees To organize personality development program for the trainees and prepare them with interview skills