Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**BHILAI MAITRI COLLEGE**
Name of the head of the Institution	**Dr.Surekha Vinod Patil**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**93229814772**
Mobile no.	**9329559837**
Registered Email	**info@bhilaimaitricollege.com**
Alternate Email	**surekhapatil264@gmail.com**
Address	**BHILAI MAITRI COLLEGE,RISALI**
City/Town	**BHILAI**
State/UT	**Chhattisgarh**
Pincode	**490006**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Prabha Kurup**
Phone no/Alternate Phone no.	**07882351912**
Mobile no.	**9322981477**
Registered Email	**info@bhilaimaitricollege.com**
Alternate Email	**surekhapatil264@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://docs.google.com/document/d/111Qzlg9DwEjS8cJdI72_DKLMgKNsU5sc/edit?usp=sharing&ouid=110479665893891352877&rtpof=true&sd=true
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.bhilaimaitricollege.com/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.79**	**2014**	**21-Feb-2014**	**20-Feb-2019**

6. Date of Establishment of IQAC

18-Aug-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop UDAAN for women on skill enhancement	**27-Mar-2017** **5**	**46**

Cash Award to meritorious students of Government School	06-Nov-2017 1	3
Campus Drive	19-Feb-2017 1	129
Guidance and Counselling Program	20-Apr-2017 2	148
Best Library User	12-Aug-2017 1	3
Go Green Drive	17-Feb-2017 1	16
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Five days workshop UDAAN was organised for women for enhancing skills related to craft embroidery, mehendi, flower decoration etc.

Go Green Drive was initiated by the college in the premises of Government Higher Secondary School, Maroda.

Cash award was given to meritorious students and this award prize was contributed by the staff and management of college.	
Guidance and Counselling was carried for school students and memeory techniques were taught and importance of mind maps was emphasized.	
Best Library user award was given to students who took maximum advantage of the facilities of library.	

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Five days workshop UDAAN was organised for women for enhancing skills related to craft embroidery, mehendi, flower decoration etc.	Girls from weaker section benefitted from this program and they were equipped with vocational training
Go Green Drive was initiated by the college in the premises of Government Higher Secondary School, Maroda.	This program was done in the month of february
Cash award was given to meritorious students and this award prize was contributed by the staff and management of college.	Three student were benefitted
Guidance and Counselling was carried for school students and memeory techniques were taught and importance of mind maps was emphasized.	The students could learn mind maps
Best Library user award was given to students who took maximum advantage of the facilities of library.	Three students were given books
Cooking Competition for the students of college	The students could show that cullinary skill
Orientation Program	This helped to create interest in the students towards teaching profession
Yoga Day Celebration	The students were inclined towards the importance of health education
Guest Lectures for students	Experts from other college were invited for a talk
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date

Management	21-Apr-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Bhilai Maitri College is well operational and takes care of the various activities like admission, management of teaching learning process and assessment. This activities are taken care by the various committees comprises members from mnagement, teaching staff, parents and students representative. The various committees meet periodically to discuss the various aspects and then take on decisions regarding the same. These decisions are passed on to the Principal and subsequently to the management. The management adopts a flexible method and participates in all activities. The information regarding the activities is uploaded in the website and also communicated to the students through whatsApp groups and telephonically. Feed Back is taken from the students and parents which analysed further. The mentoring system is also followed by the college. The students performance is assessed through internal tests seminars and assignments to improve their performance. Students from all over the country are encouraged to take admission in the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bhilai Maitri College is committed to provide a distinctive learning environment and skills for understanding of self others. The teaching, learning and evaluation schedules are strictly as per the calendar notified by the university. The college has well qualified, dedicated and experienced staff focusing on the all round development of students. Before the commencement of the session various committees are formed and allocation of subjects is done according to the syllabus prescribed by the university. Time table is also displayed to the students before the commencement of the classes. Orientation program is done to the newly admitted students to make them aware of the training program and the standard of the college. Library facilities are provided to the students and self study is also encouraged. Various teaching methods are adopted for lecture delivery including ICT enabled techniques. Emphasis is laid on microteaching skills. So as to enable the students master in teacher training program. Student's academic progress is assessed through internal tests, seminars and assignments. Feed back is taken periodically regarding the classes by the Principal as well as through proper questionnaires. It is analyzed and communicated to the respective members. Timely meetings are arranged with the parents to have feedback regarding the curriculum transaction. Apart from the academic aspect it is also emphasized for the development of values and ethics. Visits to village camps, schools, old age homes, orphanage are also apart of the curriculum. Events like Saraswati Puja, eco environment day are also celebrated to develop ethics. It is ensured that the student actively participate in the programs. Information is provided to the students with notices and whatsApp groups. Remedial classes are also taken for the weak students. Workshops, seminars are also part of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	D.El.Ed	27/08/2008	2	Primary Teacher	Teacher Training

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Computer Training	Nill	13
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	200
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from students, parents, teachers and the stakeholders. Feedback is analysed and necessary action is taken. The feedback is further communicated to the faculty to make necessary changes as per the requirement. This helps to know the strength and weakness of the teachers, teaching learning process and the evaluation. The corrective measures help to improve the quality of the program.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Nill	200	Nill	160
MEd	Nill	50	Nill	17
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	160	17	12	9	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
27	27	Nill	4	1	Nill

View File of ICT Tools and resources
No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic year M.Ed, B.Ed and D.El.Ed students are divided into groups and a mentor teacher is assigned the responsibility of mentoring one group in the ratio of 1:5, 1:20 and 1:5 respectively. The mentor teachers spend quality time with the mentees by having interactions both personally and collectively. The mentees are given necessary guidance with respect to academic and personal aspects. In case of necessity parents are invited for the overall well being of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
177	27	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
2	1	1	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	Nill	Semester-III	20/05/2017	28/02/2018
MEd	Nill	Semester-I	22/12/2017	01/03/2018
BEd	Nill	Semester-III	26/05/2017	13/04/2018
BEd	Nill	Semester-I	22/12/2017	16/04/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows continuous evaluation system in the college and follows the norms of the university. Depending on the course objectives, learning outcomes and the pedagogy, various internal examination are held continuously to assess

the student's performance and guide them appropriately. The performance of the students is analysed and communicated to the students to enhance their skills. The institution also reports the performance of the students to the parents during PTA meeting. The faculty also verifies the attendance assignments and the scores of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year we prepare the academic calendar in the beginning of the session. This ensures that each and every activity is executed in the stipulated time period. The academic calendar is displayed in the web site and a copy of the academic calendar is also displayed in the notice board. The college prepares its academic calendar with reference to the schedule of the affiliating university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://docs.google.com/document/d/17ikjpK0-bx4LPAuP2iKrLOzrGyVf_qGh/edit?usp=sharing&ouid=110479665893891352877&rtpof=true&sd=true

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BEd	Nill	113	100	88.49
Nill	MEd	Nill	25	24	96
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/document/d/1R4dK7Wofz10G1vMetMY8NkmUc-p7jlk4/edit?usp=sharing&ouid=110479665893891352877&rtpof=true&sd=true

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Education	Nill	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	11	Nill	Nill
Presented papers	1	5	Nill	Nill
Resource persons	Nill	Nill	Nill	4

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	Government School	5	18
Cooking Competition	College Students	3	32
Skill Development	Village Community	3	28
Guidance Program	School Students	3	148

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

/research lab with contact details				
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
78	72

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	**Existing**
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Oracle	**Partially**	**Nill**	**2011**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4519	689000	Nill	Nill	4519	689000
Reference Books	1531	200278	125	21280	1656	221558
Journals	30	50000	Nill	Nill	30	50000
CD & Video	102	Nill	Nill	Nill	102	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	20	1	0	6	0	2	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	0	6	0	2	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	1.5	Nill	7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has its own campus with all necessary provisions and facilities. The college premises is used for academic and non academic purposes. However the facilities of canteen, playground and parking area are shared by the sister institution. The educational and human resources of the sister concern are shared for maximum quality development of the institution.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sytate Government Scholarship	138	Nill
Financial Support from Other Sources			
a) National	Umbtrella Scheme for education	11	Nill

b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Day	21/06/2017	Nill	Nill
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
7	158	72	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Class representatives are elected in the college every year and members are elected through voting. cultural in charge and discipline incharge are also selected for smooth functioning. Students form a part of various committtees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

1400

5.4.4 – Meetings/activities organized by Alumni Association :

!) Cultural activities 2)Community camps 3)Invigilation duties

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college management decentralises all the academic and other activities by forming various commities for obtainig maximum efficiency. This helps to achieve the vision of the college in a planned way . The committiees have members from the teachers, students, management and they have full freedom to take decisions and also express their opinions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students are admitted accordsing to

	the norms of NCTE and Durg University (For M.Ed|). According to the eligibility criterion of SCERT (For D.Ed and B.ED)
Industry Interaction / Collaboration	NA
Human Resource Management	The staff members, students are encouraged in institutional planningb and administration work.Funds were provided to the students for participating in social activities and sports. Staffs serve as resourse person form many seminar and appeared for guest lecture regularly
Library, ICT and Physical Infrastructure / Instrumentation	Wi-Fi- enabled computers.Separate reading rooms. Book bank facility
Research and Development	The faculty members are encouraged to publish their research papers and articles in reputed research journals and national and International journals .The faculty members are encouraged to participate in various workshops and seminars related to their research topics
Examination and Evaluation	Monday test for the students.Test and Re-test for low achievers. Model exams are conducted on the basis of model exam resulte guidance is given to the low achievers
Teaching and Learning	Orientation programme is organised for B.Ed students. Orrientation programme anf training to all the faculty memnbers in ICT skills. Students were assigned with seminars , assignments and projects. Paperwise monday test is organised on every monday. Remedial classes are arrranged for academically low achievers. Guest lectures are organised for M.Ed students
Curriculum Development	The college is an affiliated one and so follows the syllabus prescribed by the university however the college takes initiatives to organicse lectures, workshops and other related activities to enhance the quality of education. the teachers also form members of BOS and participate in the curriculum enrichment programme.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The information of the details of college is mentioned in the website.All activities are maitained in separate

	files like practice teaching and camps.
Finance and Accounts	Accounts section is computerised.
Student Admission and Support	Admission to B.Ed and D.El.Ed is done through counselling and M.Ed on the basis of merit.The students actively participate in the feedback mechanism and help to maintain quality.They also actively participate as alumni in various activities like campus placement.
Examination	Continous evaluation is done through tests and seminars. Other modes of exam form a part of the evaluation in the teaching learning process.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Remedial intervention ,cognitive training for learninmg disabled	1	01/05/2017	31/05/2017	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
20	20	16	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan Facility, Medical Assisstance, Maternity Leave	Loan Facility, Medical Assisstance, Free education to their wards, PF	Book Bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has an external audit mechanism. Audits report are available in the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Management
Administrative	Nill	Nill	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1- Related to College : After analysis of parents opinions, they appreciated the infrastructures management like classrooms, community hall, sitting arrangements, psychology lab, computer room,classrooms, ie. ICT rooms, playground etc. which are all helpful for all round development of students ie their wards. 2- Related to teachers : Parents feel proud of choosing Bhilai Maitri College for their wards. The main characteristic of the college is, here the teaching staff is well qualified, trained, under their guidance trainees attained skills like self- reliance, morality, humanity time management and cultural program arrangementstrainees learn to arrange and organize different cultural program effectively. All teacher educators in this college well motivated the trainees for becoming good futureteacher. 3- Related to library: The library of the college is well fulfilled by the education and other subject books where students easily get books for making notes as well asthey issued books according to rules . And in free time they avail library and read the books to enhance their knowledge and make their time valuable.

6.5.3 – Development programmes for support staff (at least three)

Financial Savings Development Schemes related Awareness program. Insurance Awareness

6.5.4 – Post Accreditation initiative(s) (mention at least three)
Pollution Free Campus, Better infrastructure and Faculty Development

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
**No Data Entered/Not Applicable !!!**				
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	**Yes**	**1**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	21/06/2017	21/06/2017	100
Tree Plantation	17/02/2017	17/02/2017	18
Trash Collection truck	Nil	Nil	7
Program on Shree Narayan Guru for inculcation of values	21/09/2017	21/09/2017	350

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

no plastic zone

plantation day

smoking free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) UDAAN our college organised five days workshop from 27-03-2017 to 31-03-2017 in which training for activitoies like paper craft, fabric painting, stiching, Embroidery etc.. were given .The aim behind organising such workshop is to make the women capable of earning some livelihood. 2) Our managemnt and staff of college decided to contribute few amount every month and that amount will bw used to give cash ward to the students securing first positiopn in class X and XII board exams. This year Risali Govenment schoolwas selected through lottery system and Rs.5000 each was given to them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college emphasises on all round development of students. It includes the inculcation of ethics,development of innate talents and the academic pursuits. The college students start the day with a prayer and events like saraswati puja, environmental day and army day are celebrated to inculcate values in them.Trips to old age home ,orphanage are also arranged so that they feel connected with the realities of the society.The teachers adopt various innovative techniques and also initiate discussions to avoid monotony in the T-L process.

Provide the weblink of the institution

http://www.bhilaimaitricollege.com/

8.Future Plans of Actions for Next Academic Year

To make Maitri centre for Excellence To apply for research centre so that research project in education could be initiated To appoint for more Assisstant Professor